

**NOTES OF A WARMINGHAM PARISH COUNCIL MEETING HELD ON WEDNESDAY
13th MARCH 2024 AT 7.00 PM**

PRESENT: Councillors: James Richardson (Chairman), Simon Moss,
Robert Newton and Oliver Rowe

Parish Clerk: Gaynor Hawthornthwaite

There were no members of the public in attendance.

1. APOLOGIES FOR ABSENCE

Apologies received from Cheshire East Ward Councillor John Wray and Warmingham Parish Councillor Jo Price.

2. DISCLOSURES OF INTEREST

None declared.

3. APPROVAL OF THE MINUTES OF THE MEETINGS HELD ON 9th JANUARY 2024

The minutes were agreed as a correct record and were signed by the Chairman

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 9th JANUARY 2024

An update meeting was held with edf on 28th February 2024. A Whats App group is to be set up with EDF and British Salt so that the PC can be kept informed about activities at the British Salt site.

5. HIGHWAYS

Speed Management Strategy

Councillor Newton had Submitted the Speed Management Strategy to CEC but there has been no acknowledgement. Councillor Newton had followed up with CEC, who have confirmed that due to the number of applications received, there will be a delay in providing a response.

Outstanding Highway Issues

Councillor Newton is awaiting a response to the enquiry he had followed up with CEC Highways relating to the inclusion of Warmingham Rd and School Lane Warmingham in the 2023/24 road, repair and improvement programme, which does not appear to have been included.

Due to the ongoing outstanding highway issues, Councillor Richardson agreed to contact Highways to arrange a site visit to look at the issues.

Action – Councillor Richardson to follow up with CEC Highways.

Following an accident recently at Warmingham Road and Hall Lane, there was some damage to the railings. Councillor Richardson is to follow up the repair/replacement of the railings with the landowner.

Action – Councillor Richardson to follow up with the landowner.

6. ANSA WASTE TRANSFER CENTRE TRAFFIC

The PC had a meeting with ANSA on 11th March 2024 to discuss the HGV traffic movements in and around the Warmingham area.

The PC are to continue monitoring the traffic movements for another month and then send the information on to ANSA to review.

7. WARMINGHAM PARISH COUNCIL WEBSITE

As the Warmingham website had become corrupted and the current website support company was unable to fix it, Councillor Rowe had obtained a quotation from Wyehost Limited, an alternative supplier who could rebuild the website. It was agreed at the January 2024 meeting that once the invoice had been provided for the web design service, this could be approved and paid outside of the meeting due to the urgency of setting up a new PC website. The CIL funding of £476.50 received from Cheshire East Council is to go towards the rebuilding of the website. The PC agendas, minutes and financial documentation for the last 3 years have now been added to the new website. Photographs of Parish Councillors and 'Warmingham' photographs are to

be added as well as a links to the Village Hall, the Bears Paw and St Leonards Church, Warmingham.

Councillor Rowe is to attend the website training that is being provided by Wyehost Limited.

8. NEIGHBOURHOOD PLAN

Councillor Rowe is following up contacts who may be able to assist with putting a Plan together and the funding that is currently available.

Action – Councillor Rowe to continue follow up with Chalc and CVS.

9. PLANNING

Old Hough, Forge Mill Lane, Warmingham CW10 0HQ – There were no PC comments.

10. FINANCE

Review of Current Financial Position

Prior to the meeting, the Clerk had circulated a 2023/24 accounting report with details of income and expenditure and a budget monitoring report.

The balance on the current account on 7th February 2024 was £7362.02.

The 2023/24 budget was reviewed against the current total expenditure which was **£5063.69** (62% of the budget spend) and the balance remaining was **£3053.31** at the end of February 2024.

Payroll

Following the Engagement documentation that had been received from Shires Accountants for Payroll Services in 2024/25, the PC agreed to continue the payroll services for 2024/25 with Shires Accountants.

Bi-Monthly Audit

Councillor Rowe reviewed the financial documentation hardcopy folder at the meeting.

Review Financial Regulations, Standing Orders, Risk Assessment and Assets Register

There were no amendments to the policies. The review dates are to be added to the policies and then published on the new website.

A donation of £100 towards the petrol for the grass cutting of the village green is being followed up.

Clerk's Salary

The gross amount for the Clerk's monthly salary from 1st April 2024 will be £171.60 gross + £24 Working from Home Allowance = £195.60 gross

Action – Clerk to Follow up with Payroll the net amount of the Clerk's monthly salary with effect from 1st April 2024

11. CLERK'S REPORT AND CORRESPONDENCE

The Clerk reported that the PC printer that is shared with Norley Parish Council and was purchased by Norley Parish Council in April 2020 is no longer working.

The cost of a replacement for the current Brother Laser printer would be approximately £170 gross.

The PC agreed that Warmingham Parish Council would purchase the printer this time, to be shared with Norley PC, and that the Clerk should purchase a new Brother Laser printer.

Action – Clerk to order a new Brother Laser printer for the PC.

The following correspondence had been received and noted since the previous meeting:

From Chalc

- Bulletins and Newsletter

12. DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 8th May 2024** - Annual Parish Meeting followed by the Annual Meeting of the Parish Council

ANY OTHER BUSINESS

Councillor Newton mentioned the litter pick that had been arranged for Sunday 17th March at 11.00 am. 20 sets of pickers and high viz jackets have been received from ANSA. There will be refreshments served at the Bears Paw at the end of the litter pick.

A number of events have been arranged by the Village Hall Committee - A Quiz Night on 25th March. EDF Energy will be providing the prizes for the quiz and raffle.

The Village Hall Committee are progressing with the arrangements for a Village D-Day event including a fish and chip supper at the Village Hall. The PC thanked the Village Hall Committee for all their work in planning this event.

The meeting finished 8.38 pm