

**NOTES OF A WARMINGHAM PARISH COUNCIL MEETING HELD ON TUESDAY
9th JANUARY 2024 AT 7.00 PM**

PRESENT: Councillors: James Richardson (Chairman), Simon Moss, Jo Price,
Robert Newton and Oliver Rowe

Parish Clerk: Gaynor Hawthornthwaite

There were no members of the public in attendance.

1. APOLOGIES FOR ABSENCE

Apologies received from Councillor John Wray.

2. DISCLOSURES OF INTEREST

None declared.

3. APPROVAL OF THE MINUTES OF THE MEETINGS HELD ON 15th NOVEMBER 2023

The minutes were agreed as a correct record and were signed by the Vice Chairman, subject to the following amendment: The date of the Quiz Night at the Village Hall is **25th March 2024** and not 20th March 2024 as stated in the November 2023 minutes.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 15TH NOVEMBER 2023

All items covered elsewhere in the agenda.

5. HIGHWAYS

Speed Management Strategy

Comments relating to the draft Speed Management Strategy have now been received from Moston Parish Council and incorporated into the draft strategy and circulated to the PC for comment before submitting to CEC.

Action – Councillor Newton to submit the Speed Management Strategy to CEC and request a meeting to discuss.

Outstanding Highway Issues:

- The 20-mph school flashing Sign that has been knocked down - has been repaired but the sign is not flashing – Reference No: 4567341.
- The Potholes around the village have been report – incident number 4991773
- The fencing on the Forge Mill bridge on the left-hand side requires repair and is outstanding – Reference No: 45676365. A response confirming that the fencing is not the responsibility of CEC has been received.
- Missing sign at Hoggins Brook, on the Warmingham boundary, needs to be replaced.
- Gullies need to be cleared at the junction of Whitehall Lane/Dragons Lane
- Councillor Newton has followed up the timescale for the programming and resurfacing/state of the roads, including the blue light route – Church Farm to Hall Lane – with the Highways Officer. There has been no acknowledgement from the Highways Officer about the planned maintenance work and the PC's request for a site visit. Councillor Newton is to continue to follow up with the Highways Officer.

Following an accident at Warmingham Road and Hall Lane, there has been some damage to the railings. The repair/replacement of the railings is being followed up by the landowner.

6. ANSA WASTE TRANSFER CENTRE TRAFFIC

Councillor Richardson has contacted ANSA about arranging a meeting for an update regarding HGV traffic movements in and around the Warmingham area.

7. WARMINGHAM PARISH COUNCIL WEBSITE

The Parish Council website is broken and the only option is to rebuild it.

Councillor Rowe is following up quotations for rebuilding the website, which will be more user friendly.

The PC agreed that as the website needs to be rebuilt as soon as possible, the quotations and authorisation of payments should be made outside of the meeting and that the CIL funding of £476.50 received from Cheshire East Council should go towards the rebuilding of the website.

Action – Councillor Rowe to continue to follow up.

8. LENGTHSMAN DUTIES

Councillor Richardson is to follow up with the Lengthsman the litter picking around the village. Another village litter pick/spring clean is to be arranged for the 17th March 2024. Councillor Newton agreed to put some flyers together to publicise the event and will contact ANSA about any equipment that is required.

It was agreed that there should be no under 16s assisting with the litter picking.

Action – Councillor Newton to follow up.

9. GRASS CUTTING

The PC agreed that the resident who had cut the grass verges in the village in 2023 should be asked to complete this again in 2024. The PC agreed to donate £100 towards this again in 2024.

10. NEIGHBOURHOOD PLAN

Councillor Rowe is continuing to follow up and is making enquiries about any assistance that is available to progress this.

Action – Councillor Rowe to follow up with Chalc.

11. PLANNING

There were no applications for consideration.

12. FINANCE

Review of Current Financial Position

The balance on the current account on 1ST December 2023 was £8372.51.

The 2023/24 budget was reviewed against the current total expenditure which was **£4053.20** (44% of the budget spend) and the balance remaining was **£5185.00**

Approval of the 2024/25 Budget and 2024/2025 Precept

In accordance with the PC's Financial Regulations (3.1-3.4) the PC considered the annual forecast of the budget for 2024/25. The fixed items and discretionary items of expenditure were considered and levels of reserve. The following was agreed:

- Increase - Clerk's salary Point 24 (£17.16 per hour) – with effect from 1st April 2024
- Increase in Clerk's Expenses to £300
- Reduction in Stationery Costs to £150
- Reduction in training to £200
- Increase in insurance to £380
- Increase in Audit Fees to £300
- Increase in Website costs – due to rebuilding - £1250
- Costs for Village Signage - £500
- Reduction in possible Election Costs to £250
- Increase in Payroll to £250 per annum

The PC also discussed proposed PC funding for a proposed joint Village D-Day Event with the Village Hall Committee.

The PC approved the proposed 2024/2025 budget of **£9,265.00** and agreed that there should be no increase in the 2024/25 precept request. The amount to be requested on the Precept Request form should be **£4134 for 2024/25.**

Action - Clerk to return the completed and signed 2024/25 Parish Council Precept form to CEC.

The following payments were approved for a bacs payment:

- Renewal of the Data Protection Fee - £40.00 – a direct debit payment has been set up as an automatic renewal
- the tax due on the Clerk's salary for Quarter 3 is £114 is due for payment on 19th January.
- Reimbursement to the Clerk for the changes to the net monthly salary for December 2023 and January 2024 in accordance with the 2023/24 Parish Clerk salary scales - £15.60
- A donation towards the petrol for the grass cutting of the village green - £100.00

Clerk's Salary

- The net monthly salary for the Clerk from December 2023 is £133 + £24.00 Working From Home Allowance, totalling £157.00.
- The gross amount for the Clerk's monthly salary from 1st April 2024 will be £171.60 gross + £24 Working from Home Allowance = £195.60 gross

13. CLERK'S REPORT AND CORRESPONDENCE

Confirmation of the 2024 Meeting Dates, starting at 7 pm:

- Tuesday 9th January
- Wednesday 13th March
- Wednesday 8th May
- Monday 8th July
- Wednesday 11th September
- Wednesday 13th November

The following correspondence had been received and noted since the previous meeting:

From Chalc

- Bulletins and Newsletter
- D-Day 80
- National Planning Framework - December 2023
- Peak Cluster Newsletter
- Improved, Greener Community Facilities Fund - Cheshire East Council
- Online Talk: Kings Award for Voluntary Service, Honours and Royal Garden Parties Thursday 25th January 6pm to 7pm
- David Kaiserman: Understanding Neighbourhood Plans – their status, scope and value and what's involved in preparing them – Tuesday 23rd January 2024 1.00 pm to 3.30 pm.
- Civility and Respect Newsletter: December 23 Edition
- Survey: Achieving Net Zero across Local Councils

From CEC

- Town and Parish Council resource - Climate Hub
- Strategic Planning Update December 2023
- Town and Parish Councils' Newsletter

14. DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 13th March 2024 at 7.00 pm**

ANY OTHER BUSINESS

No items reported.