

ANNUAL MEETING OF WARMINGHAM PARISH COUNCIL

NOTES OF A MEETING HELD ON WEDNESDAY 17TH MAY 2023 AT 7.30 PM AT WARMINGHAM VILLAGE HALL

PRESENT: Councillors Oliver Rowe (Vice-Chairman in the Chair), Jo Price,
Simon Moss and Robert Newton

Cheshire East Ward Member – Councillor John Wray

Gaynor Hawthornthwaite (Clerk)

1. **APOLOGIES FOR ABSENCE**

Apologies from Councillor Richardson

2. **ELECTION OF CHAIR AND VICE-CHAIR CHAIRMAN**

Prior to the meeting, Councillor Richardson had confirmed that he would be happy to continue as Chair unless anyone else wanted to be Chair.

It was proposed and seconded that Councillor James Richardson be nominated as Chairman. This was unanimously agreed. The Declaration of Acceptance of Office is to be signed and returned to the Clerk.

3. **VICE-CHAIRMAN**

It was proposed and seconded that Councillor Rowe be nominated as Vice Chairman. This was unanimously agreed. Councillor Rowe accepted the position of Vice Chairman. The Declaration of Acceptance of Office is to be signed and returned to the Clerk.

4. **DISCLOSURE OF INTERESTS**

None received.

6. **APPROVAL OF MINUTES OF A MEETING HELD ON 8TH MARCH 2023**

The minutes were agreed as a correct record and are to be signed by the Chairman.

7. **MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 8TH MARCH 2023**

All items covered elsewhere in the agenda.

8. **APPOINTMENT OF AUDITOR FOR 2023/24**

It was agreed that JDH Business Services Limited should be asked to complete Warmingham PC internal audit for 2023/24.

Action - Clerk to advise JDH Business Services Ltd.

9. **ANSA TRAFFIC**

The PC are continuing to monitor the waste transfer traffic travelling through the village.

Action – Cllr Richardson to follow up with ANSA to arrange a meeting with Kevin Melling.

10. **HIGHWAYS**

- The 20-mph school flashing Sign that has been knocked down is to be reported.
Action – Cllr Price to report the sign.
- There is a hole on the footpath on the Sandstone Bridge, which is to be reported.
Action – Cllr Price to report the sign.
- Councillor Richardson is continuing to follow up the provision of extra Chevron signs for Hall Lane, with CEC Highways.
- The fencing on the Forge Mill bridge on the left-hand side requires repair.
Action – Councillor Wray to follow up with CEC Highways.

11. Neighbourhood Plan

Councillor Rowe is working on progressing a Neighbourhood Plan. A meeting is to be arranged to discuss the funding with Cheshire Community Action.

12. PLANNING

No applications received.

13. FINANCE

- The balance carried forward to 2023/24 was £6056.81.
- The first instalment of the 2023/2024 Precept of £2067 was received from Cheshire East Council on 3rd April 2023.
- The following was approved for bacs payments:
 - 100 King Charles Medals – Invoice Number: 0005443 - £370.80 – Tower Mint Ltd
- The Insurance Renewal due from 1st June 2023 has not yet been received.
Action – Clerk to follow up with Zurich and to arrange payment outside the meeting.
- The PC are in the process of setting up Councillors Price and Newton as bank signatories for the online banking.

14. CLERK'S REPORT AND CORRESPONDENCE

Parish Councillor Vacancies

There are currently 2 parish councillor vacancies.

Action – Clerk to notify CEC Elections Office.

The following correspondence had been received since the last meeting:

CEC

- Updated guidance on using the Public Map Viewer to access current town/parish council boundaries

Chalc

- Bulletins and Training Courses
- Vacancy for ChALC Board

15. DATE OF NEXT MEETING

It was agreed that an extraordinary meeting should be held once the accounts have been received back from the auditor, to approve the 2022/23 Accounts and Annual Audit Return.

Wednesday 14th June at 4.30 pm was agreed as a provisional date.

The date of the next Parish Council meeting is **Wednesday 12th July 2023 at 7.30 pm**

16. ANY OTHER BUSINESS

- Councillor Newton reported that one of the properties owned by Guinness on School Lane is for sale.
- Following the report of noise at night from the drilling of new boreholes, Councillor Richardson is in the process of arranging a meeting with British Salt

The meeting closed at 8.45 pm