

**NOTES OF A WARMINGHAM PARISH COUNCIL MEETING HELD ON WEDNESDAY
8th MARCH 2023 AT 7.30 PM**

PRESENT: Councillors: James Richardson (Chairman), Jo Price and Robert Newton

Councillor John Wray – Ward Councillor (for part of the meeting)

Gaynor Hawthornthwaite - Parish Clerk.

There were no members of the public in attendance.

1. APOLOGIES FOR ABSENCE

Apologies received from Warmingham Parish Councillors Oliver Rowe and Simon Moss.

2. DISCLOSURES OF INTEREST

None declared.

3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 11th JANUARY 2023

The minutes were agreed as a correct record and were signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 11th JANUARY 2023

Empty Properties – School Lane

Guinness have confirmed that a member of the maintenance team will be visiting the properties (Reference: TGP – 1209152).

5. HIGHWAYS

The following were reported:

- Councillor Richardson is to continue to monitor the running water from a ditch on School Lane, opposite the Village Hall
- Councillor Richardson had reported the road surface, outside Church Farm, with CEC, which is ongoing
- The twisted weight limit sign on Warmingham Road that had been reported has now been straightened.
- The abandoned caravan on Forge Mill, by the Layby, has now been removed.
- Councillor Wray is to follow up the Provision of extra Chevron signs for Hall Lane
- Councillor Newton is following up information relating to accident incidents on Forge Mill Lane.

6. ANSA WASTE TRANSFER CENTRE TRAFFIC

The PC will continue to monitor the waste transfer traffic travelling through the village.

7. CHESHIRE COMMUNITY ACTION – NEIGHBOURHOOD PLANNING

The PC agreed to progress the application for funding at the start of the next financial year.

8. PLANNING

There were no applications for consideration.

9. FINANCE

Review of Current Financial Position

The balance on the current account on 12th January 2023 was £6734.81.

The 2022/23 budget was reviewed against the current total expenditure which was **£7,937.57** (87% of the budget spend) and the balance remaining was **£1,230.43**

During consideration of the budget the following was agreed:

- That the Clerk's salary be increased to SCP Point 23 of the new pay scales for 2022-23 (£15.67 per hour – 10 hours per month) and a £24 per month Working from Home Allowance from 1st April 2023, totalling £180.70 gross per month.
- From 1st April 2023 the monthly standing order for the Clerk's salary should be a net amount and the PC will make the payment for the tax due on the salary to HMRC.

Action – Clerk to notify Payroll about the change in Clerk’s salary and Councillor Richardson to amend the monthly Standing Order for the Clerk’s salary from 1st April 2023.

The following payment was approved:

- PC Donation towards the petrol for cutting the village grass verges – A cheque for £100 to be sent to the resident who cuts the grass.

Action – Clerk to arrange for a cheque for £100 to be sent to the resident who cuts the grass verges in the village

It was agreed that as Councillor Rowe was unable to attend the meeting that the bi-monthly audit should be completed at the May 2023 meeting.

Action – Clerk to note as an agenda item for the May meeting.

Review Financial Regulations, Standing Orders, Risk Assessment and Assets Register

Prior to the meeting, the PC had reviewed all the policy documents. It was agreed that 6.3 of the Financial Regulations should be updated to reflect the move to internet banking as the preferred payment choice.

The Internet Banking policy was approved and there were no changes to the Standing Orders, Risk Assessment or Assets Register.

Action – Councillor Rowe to publish the 2023 policy documents onto the website.

It was noted that the PC are in the process of completing the bank forms to add Councillor Newton as a bank signatory for the PC account.

10. CLERK’S REPORT AND CORRESPONDENCE

The following correspondence had been received and noted since the previous meeting:

From Chalc

- Bulletins, Newsletters and training events
- CPRE Cheshire - Online Rural Planning Event Tuesday 21 March 6.00 – 7.00pm
- next online Town and Parish Network meeting scheduled for 28th March
- Parish, Town and Community Councils Launch Event - Monday 20th of March 10:30-12:00
- CPRE Cheshire - Online Rural Planning Event Tuesday 21 March 6.00 – 7.00pm

From CEC

- Strategic Planning Update - March 2022

11. DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 17th May 2023 at 7.30 pm** which is the Annual Parish Meeting followed by the Annual Meeting of the Parish Council

ANY OTHER BUSINESS

The following items were reported:

- There were reports of noise at night from the drilling of new boreholes.
Action – Councillor Richardson to follow up with British Salt.
- Councillor Price mentioned that the coronation medals that had been ordered for children in the village to mark the occasion, have now arrived and are to be delivered to the primary school and church.
- The organisation of the Coronation community event will be discussed at the next Village Hall Committee meeting.

The meeting closed at 9.00 pm