

# ANNUAL MEETING OF WARMINGHAM PARISH COUNCIL

## NOTES OF THE VIRTUAL MEETING HELD ON WEDNESDAY 12<sup>TH</sup> MAY 2021 AT 7.30 PM

**PRESENT:** Councillors James Richardson (Chairman), Jo Price, Simon Moss, Oliver Rowe  
Cheshire East Ward Member – Councillor John Wray (For part of the meeting)  
Gaynor Hawthornthwaite (Clerk)

**1. APOLOGIES FOR ABSENCE**

No Apologies received.

**PARISH COUNCILLOR VACANCY**

Following the resignation of Kevin Harding, it was agreed that the Parish Councillor vacancy should be advertised.

**Action – Clerk to complete the Vacancy for a Councillor form and to display on the noticeboards and website.**

**2. ELECTION OF CHAIR AND VICE-CHAIR**

**CHAIRMAN**

It was proposed and seconded that Councillor James Richardson be nominated as Chairman. This was unanimously agreed. Councillor Richardson accepted the position of Chairman and will sign the Declaration of Acceptance of Office and return to the Clerk.

**VICE-CHAIRMAN**

It was proposed and seconded that Councillor Rowe be nominated as Vice Chairman. This was unanimously agreed. Councillor Rowe accepted the position of Vice Chairman and will sign the Declaration of Acceptance of Office and return to the Clerk.

**3. DISCLOSURE OF INTERESTS**

None received.

**4. APPROVAL OF MINUTES OF A MEETING HELD ON 3<sup>RD</sup> MARCH 2021**

The minutes were agreed as a correct record and will be signed outside of the meeting.

**5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 3<sup>RD</sup> MARCH 2021**

All items covered elsewhere in the agenda.

**6. APPOINTMENT OF AUDITOR FOR 2021/22**

It was agreed that JDH Business Services Limited should be asked to complete Warmingham PC internal audit for 2021/22.

**RESOLVED/- Clerk to advise JDH Business Services Ltd.**

**7. ANSA TRAFFIC**

The PC are continuing to monitor the waste transfer traffic travelling through the village.

Councillor Richardson agreed to contact ANSA to arrange a meeting to discuss the waste transfer traffic with Kevin Melling from ANSA, which is currently on hold due to Covid-19.

**Action – Councillor Richardson to arrange a meeting with Ansa for a Thursday afternoon.**

**8. HIGHWAYS**

Since the last meeting, Councillor Richardson had spoken to Richard Cooper, CEC Highways about the ditch/pothole that is in front of School House. A response is awaited about the survey /inspection of all the drains in the village.

Councillor Wray is continuing to follow up the outstanding highway issues on behalf of the PC:

The issues that are being followed up relate to:

- A change in weight limit on School Lane and Crab Mill Lane  
As Councillor Wray was going to request that this item be added to the agenda for the March Area Highways Group meeting, this will not now be possible as the Area Highways Group has been abolished. Councillor Wray agreed to follow this up with Ian McClellan.

**Action – Councillor Wray to follow up with Ian McClellan, Cheshire East Highways.**

- The flooding at the junction of White Hall Lane/Dragons Lane - The lack of maintenance of the blocked gullies in the village is starting to cause flooding problems.
- A replacement boundary 'Warmingham' sign on Forge Mill Lane and Hoggins Brook
- Road traffic measures that could be implemented in Warmingham.

**Action – Councillor Richardson to arrange a site meeting with Richard Cooper to look at the 3 outstanding highway issues that need attention.**

**Action – Clerk to send a list of the outstanding highways issues to Councillor Wray to follow up on behalf of the PC.**

#### 9. PLANNING

- 21/1828C MILLERS COTTAGE, SCHOOL LANE, WARMINGHAM, CW11 3QN – There were no PC comments.
- 21/1391C - E D F Trading Gas Storage Limited, SCHOOL LANE, WARMINGHAM, CHESHIRE, CW11 3QN: Application for the re-design of an existing permitted permanent soil mound under section 73A (planning permission for development already carried out). There were no PC comments.

#### 10. FINANCE

The PC account balance as at 9<sup>th</sup> April 2021 was £9533.39. The first instalment of the 2021/2022 Precept of £2058.50 was received from Cheshire East Council on 9<sup>th</sup> April 2021.

The Clerk reported that she had asked for a quotation to be provided from Zurich Municipal for the PC insurance renewal from 1<sup>st</sup> June 2021.

The following were approved for payment and cheques are to be signed outside of the meeting:

1. Stationery – Jiffy Bag (£2.29) and postage for Audit Papers - £4.85, totalling £7.14 – Mrs G Hawthornthwaite
2. Planning Sessions x 2 – Councillor Rowe – Cheshire Association of Local Councils - £60.00
3. Chalc 2021/22 Subscription Fee - £72.36
4. Internal Audit for year ended 31.03.21 – JDH Business Services Ltd - £216.00

#### 11. CLERK'S REPORT AND CORRESPONDENCE

The following correspondence had been received since the last meeting:

##### CEC

- Town and Parish Council Engagement

##### Chalc

- MHCLG Electronic Communications Infrastructure Consultation - NALC Briefing PC4-21 – Response by 21<sup>st</sup> May
- DCMS Rural Broadband Consultation - NALC Briefing PC3-21 - Response by 25<sup>th</sup> May
- Community Resilience Plans
- ChALC Weekly Bulletins
- Invitation to CE Highways Top Up Sessions – Councillor Rowe to attend

#### 12. DATE OF NEXT MEETING

It was agreed that an extraordinary meeting should be held on **Wednesday 9<sup>th</sup> June 2021 at 7.30 pm** at Warmingham Village Hall to approve the 2020/21 Accounts, Annual Audit Return and the Internal Auditor's Report.

The next parish council meeting is to be held on **Wednesday 14<sup>th</sup> July 2021 at 7.30 pm.**

#### 13. ANY OTHER BUSINESS

Councillor Wray referred to the following:

- Cheshire East Council has now moved to a committee system for decision making. Under the new system, decisions are made by committees, each responsible for a different area of the Council's services.
- Cheshire East Council are reviewing boundaries across the whole of Cheshire East and there is to be a Community Governance Review consultation.

The meeting closed at 8.43 pm